

NEWELL'S CREEK HOMEOWNERS ASSOCIATION

c/o CCAM
P.O. Box 130
Oxford, PA 19363
Phone: (610) 467.0130 Email: tec@zoominternet.net

ARCHITECTURAL REQUEST APPLICATION

INSTRUCTIONS

This Architectural Request Application (the "Application" or "Form") must be submitted to the Board of Directors by any Unit Owner wishing to make any exterior alterations, modifications, improvements and/or additions to their Unit. Please fill out this Application in its entirety and please attach any and all specifications, drawings, plats and/or plans for the proposed work to this Form. Once completed, the Application and its supporting documentation must be submitted to the Management Office by email at: tec@zoominternet.net. Once received, the Board will notify the Unit Owner of its decision within thirty (30) days of the Application's submission date. The Board reserves the right to request additional information as needed, if and to the extent the Board believes it is necessary to evaluate a request.

Date: _____

Owner(s): _____ Address: _____

Phone Number: _____ Alternate Phone Number: _____

Email Address: _____

Description of Work & Specifications: _____

(Please continue on another sheet of paper if needed)

Work to be completed by: _____

(Contractor Name)

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All work performed to the exterior of a Unit, either by contractor or a Unit Owner, must receive prior approval from the Board of Directors and must meet local building codes, as well as state and/or local laws. If a contractor is being utilized to perform the work outlined in this Architectural Request Application, the requesting Unit Owner is responsible to attach a copy of the contractor's Certificate of Insurance to this Application, prior to the commencement of any work to the Unit.

As the Owner(s) of the Unit, I/We agree to be fully responsible for the entire installation, maintenance, and upkeep (replacement, insurance, etc.) for the above request, if approved. This agreement will be made part of any agreement of sale that I/We may enter into for the above-referenced Unit.

Date: _____ Signature: _____

Date: _____ Signature: _____

ARCHITECTURAL INDEMNITY AGREEMENT

By signing below, I/We, (please print) _____, as Unit Owners in Newell's Creek Homeowners Association, Inc. (the "Association"), do hereby agree to fully release, defend, indemnify and forever hold the Association, its Board of Directors and any of its agents, officers or representatives harmless from any and all claims, suits, demands, causes of action, rights, liabilities, debts, damages, obligations, covenants, contracts, policies, agreements, warranties, attorneys' fees and demands, whether in tort, contract, equity, bad faith, extra contractual statutory or otherwise of every kind and nature, known or unknown ("Claims") accrued from the beginning of the world until the end of time, which arise out of, result from or relate to the proposed modification, alteration and/or construction work outlined in the attached Architectural Request Application (the "Application").

I/WE HAVE READ THE ABOVE WAIVER OF LIABILITY, UNDERSTAND THE CONTENTS, AND SIGN IT VOLUNTARILY. I/WE FURTHER ACKNOWLEDGE THAT I/WE HAVE READ, UNDERSTAND AND AGREE TO COMPLY WITH ALL OF THE ASSOCIATION'S ARCHITECTURAL STANDARDS, GUIDELINES AND RULES AND REGULATIONS.

CHOOSING NOT TO SIGN BELOW SHALL RESULT IN AN AUTOMATIC DENIAL OF YOUR ARCHITECTURAL REQUEST APPLICATION.

ACCEPTED AND AGREED TO: _____
(Date)

Signature of Unit Owner(s): _____

Print Name(s): _____

Address: _____